

California WIA Title II
231/225 and EL Civics Agencies
Requirements and Program Deadlines

August 10, 2004	Preliminary Grant Award Letter sent by CDE
September 30, 2004	One or more EL Civics Objectives and Additional Assessment Plans done online
October 15, 2004	Preliminary Grant Budget due to CDE
October 29, 2004	First Quarter TOPSpro Data due to CASAS
November 01, 2004	First payment authorized by CDE*
December 01, 2004	Final Grant Award Letter sent by CDE
December 31, 2004	First Quarter Core Performance Follow-Up Survey Data due to CASAS
January 31, 2005	Final Grant Award Budget due to CDE Mid Year Invoice due to CDE EL Civics Technology Plan completed online Second Quarter TOPSpro Data due to CASAS
February 15, 2005	Second payment authorized by CDE*
March 31, 2005	Second Quarter Core Performance Follow-Up Survey Data due to CASAS Final EL Civics Objectives and Additional Assessment Plans completed online
April 29, 2005	Third Quarter TOPSpro Data due to CASAS
May 31, 2005	WIA Program Survey completed online Third Payment authorized by CDE*
June 30, 2005	Third Quarter Performance Follow-Up Survey Data due to CASAS Class Questionnaires completed online
August 15, 2005	Year End TOPSpro Data due to CASAS Local Agency NRS Data Quality Standards Checklist due to CASAS Payment Point Summary Report due to CASAS Certification Letter due to CASAS Final Invoice due to CDE
September 30, 2005	Core Performance Follow-Up Survey Data due to CASAS
October 15, 2005	Final payment authorized by CDE*

* Payments are authorized only when all grant requirements have been met.