

PAM Portfolio Evaluation Criteria – Essay Presentation

The client documents skills developed and used in management of the home, family advocacy, or planning for various life phases such as parenting and retirement by completing the PAM Portfolio. To satisfy the requirements of the selected PAM competency, the client prepares a portfolio to document these skills. The client presents the portfolio contents and final decision or conclusion in a presentation using a 500-word essay or 2-4 minute oral presentation.

The portfolio should contain a logical approach to defining a problem, researching a solution, making an informed decision, and documenting the reason for this decision. The client presents the summary of the decision-making process in an essay or an oral presentation that is evaluated as described below.

The presentation should be persuasive in tone as the final decision-making process is described. Clients are required to include at least one graphic to help support their written or oral presentation. The graphic may be in the form of a table, chart or graph, clearly supporting that the conclusion is logical, realistic, and the most feasible for their personal and family needs, location, financial status and availability of services. Clients are required to properly cite all resources used in the research.

Essay Format:

Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	1. The logical, persuasive essay includes a minimum of 500 words and contains minimal errors in spelling, punctuation, and mechanics.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	2. The personal and family decision is identified and the factors contributing to that decision are appropriate to the family needs, location, financial status and availability of services.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	3. The resources used to research possible solutions to consider are clearly and logically presented and appropriate to the issue.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	4. All resources are properly cited.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	5. The data gathered in the research process to compare various options is clearly and logically organized and presented.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	6. The statement of the final decision (or selection) correlates closely with the information presented.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	7. The supporting chart, graph, or table that presents information and data gathered in the research process clearly supports that the final decision (or selection) is logical, realistic, and the most feasible for the personal and family circumstances.
Assessor: ☐ D ☐ ND Portfolio Reviewer: ☐ D ☐ ND	8. Assessment of the portfolio file: Information collected in response to the Activity section of the competency description (2-4 pages).